

Date: Wednesday, October 12, 2005
 Member Present: D. Batsie, R. Chase, P. Marcolini (Chairman), D. Palladino, R. Petrie
 Absent: M. Barter, D. Boucher, J. Caron, B. Chamberlin, D. Cornelio, B. Davis, L. Delano, S. Diaz, S. Latulippe, D. Robishaw, D. Russell, S. Stewart-Dore, J. Wellman, B. Zito
 Guests:
 Timekeeper:
 Scribe: D. Corning
 Meeting Opened at: 09126

TOPIC	DISCUSSION/ACTIONS TAKEN	FUTURE ACTION
1. Introductions	1. No introductions were necessary.	1. No action items necessary.
2. Ratification of Minutes	2. Motion: To accept the September minutes as presented. Batsie/Palladino Passed	2. No action items necessary.
3. Staff Report	3. Dwight reviewed pertinent items from the Operations Team and Board meetings, including the following: <ul style="list-style-type: none"> ✓ The Integrated Practical Test (IPE) process is continuing. Drexell will be sending out the forms shortly to allow regions to start scheduling IPE's. ✓ There will be one more round of the AED grant, and the regions will be providing Jay with updated information on their needs. ✓ Three of the four EMSSTAR workgroups have completed their tasks, with the Regulations & Policy group continuing to meet. ✓ T the last meeting of the MDPB the trauma protocol was clarified with the understanding that activating a trauma system (Protocol Green 3 Assessment boxes 1 & 2) includes approval for activating LifeFlight of Maine without needing to first call Medical Control. This was approved for all six regions of the state. 	3. No action items necessary.
4. Old Business	4.	4.
a. IPE	a. The Committee discussed the need to get information out to I/C's about the changes in testing. Motion: To send postcards to all I/C's directing them to a packet of information on the IPE on the website or to their regional office if unable to access the website. Petrie/Chase Passed	a. Dwight to work with Jay/Drexell to make a packet of IPE information available to I/C's on the MEMS website.

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| b. I/C Ethics Statement | b. Dan B. presented the following I/C ethics statement for consideration. "Your choice to participate as an instructor coordinator places you in a unique position to direct the future of EMS in the state of Maine. As such, you accept the responsibility to provide a positive example to your students and colleagues. It is the goal of Maine EMS for its instructor coordinators to create a respectful and professional learning environment where instructors and students alike treat each other as they would wish to be treated, where conflict resolution is the general rule, and where at no time is harassment an impediment to learning." Motion: To accept the I/C Ethics Statement as presented and add it to the Clinical Behavioral Objectives document. Petrie/Chase Passed | b. Dwight to add the I/C Ethics Statement to the CBO's. |
| c. ALS Refresher | c. Rick said he would bring in what Mark King has developed for teaching an ALS Refresher. He reportedly has EMT-I's dropout at a certain point in the process. | c. Rick to bring in ALS Refresher outline from Mark King. |
| d. PIFT | d. Dan B., Paul, Steve, and Dwight will be meeting with representatives from Maine Health on October 26 to discuss their assisting with the development of a new PIFT program. | d. No action items necessary. |
| 5. New Business: | 5. | 5. |
| a. Committee Chairman | a. Paul served his last meeting as Chairman of the Education Committee today and was presented with a plaque, which stated "Presented with Appreciation to Paul G. Marcolini, EMT-P For his contributions and leadership to the Maine EMS System as Chairman of the Maine EMS Education Committee from October 1996 to October 2005." Dan Batsie has been appointed by the Chairman of the Board as the new Education Committee Chairperson. | a. No action items necessary. |
| b. Refresher Course Hours | b. Motion: To recommend that the Board adopt language indicating the minimum hours for a refresher course is as follows: First Responder – 14, EMT-B – 24, EMT-I – 36, EMT-P – 48. Petrie/Palladino Passed | b. Dwight to refer this motion to Jay for Board consideration. |

Meeting adjourned at 10:45.

Next Meeting: November 9, 2005. (Cancelled – Next meeting December 14, 2005)

